

Help us to help you!
Print this form & send with the goods

Dear Customer,

May I take this opportunity to thank you for using the FLUKE Calibration Services.

At Fluke we aim to provide all our customers with a prompt and reliable service. In order to enhance our efficiency, we have included a Calibration Request Form which can be found on the reverse of this document.

This form, when completed, clearly defines your calibration requirements and will assist us in the prompt return of your unit.

Please complete the form and return it by FAX, or alternatively return it with your instrument the next time you use our Calibration service.

We look forward to being of service to you in the future.

Thank you for your co-operation.

Yours Sincerely,

The Head of Laboratory
Fluke Precision Measurement

To help us reduce the time your instrument is with us, you could:

- Call in advance for a quote on the service you require and prepare a Purchase Order to send with the unit.
- If the unit is not faulty and you require Accredited calibration only, call to pre book your calibration slot.
- If the unit is faulty, send a full fault report including any data to support the fault.
- If the unit is one of the following please ensure you return the following items:-
9100, Thermocouple Adapter located on the bottom of the leadmat.
57XXA, If you have wideband, please return the wideband lead.
5725A, If you require calibration you must return your 57XX Calibrator (used with the 5725A), please also return the interconnecting lead.
55XXA, If you have Scope Cal. Option, please return the Scope Option leads.
5320A, If you have the HV Multiplier box, HV probe, Load Adapter and Load Box, please return it with your unit

PLEASE COMPLETE THE CALIBRATION REQUEST FORM ON THE REVERSE OF THIS DOCUMENT
WHEN RETURNING YOUR UNIT FOR CALIBRATION.
Please call +44(0)1603 256620 if you require any help

Calibration Request Form

FLUKE®

- 1) Details about your organisation for the calibration certificate.
(This address will appear on your Accredited certificate.)

End User Name: _____

Company Name: _____

Address: _____

Telephone: _____ Fax: _____

E-mail Address: _____

- 2) Details about your Instrument.

Instrument type: _____ Serial No.: _____

Options: _____

It is assumed that the instrument submitted for calibration is in good working order.
If this is not the case please briefly describe the fault below. (Accredited **BEFORE** data may not be available with some fault conditions.)

(Please include a full fault report separately if possible.)

If your Instrument fails during calibration, we will contact you.

- 3) What kind of Calibration service do you require?

Note :- 1. Service (b) or (c) must be selected to maintain historical data.
2. Certain Fluke products are only adjusted and post results issued if the instrument is found to be outside the published 90-day specification.

a) Standard factory calibration (Tick **BOTH** boxes if you require results)

b) **Accredited** Measurement with results **BEFORE** and **AFTER** adjustment

c) **Accredited** Measurement only with **NO** adjustment

d) Extra Points, please call us with your requirements

- 4) Permissions?

Do you give approval for suitable free of charge upgrades (hardware and/or software) to be applied to your unit after pre-figures have been taken?

Do you give permission for us to repair by exchange of material?

Fax back to + 44 (0) 1603 256688 or email service.uk@fluke.com